

**MINUTES OF MEETING
LIVE OAK NO. 1
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Live Oak No. 1 Community Development District was held on Tuesday, November 18, 2014 at 10:00 a.m. in the Live Oak Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Michael Ceparano	Chairman
Sheldon J. Cohen	Vice Chairman
Amy Warenyk	Assistant Secretary
Heath Denoncourt	Assistant Secretary

Also present:

Andrew P. Mendenhall	District Manager
Tracy Robin	District Counsel
Larry Kistler	District Engineer

The following is a summary of the minutes and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Mendenhall called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comments on Agenda Items

None.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Oath of Office

Mr. Ceparano did not file his re-election paperwork in the November 4, 2014 elections; however, if the Board so desires, he can be appointed at this meeting.

On MOTION by Ms. Warenyk seconded by Mr. Denoncourt with all in favor Mr. Ceparano was re-appointed to Seat 4 for a four year term as Supervisor of the Board of Live Oak No. 1 CDD.
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Mr. Ceparano will be administered the Oath of Office when he arrives to the meeting.

Mr. Cohen was sworn in by the District Manager. He submitted his paperwork and \$10 commission fee directly to the Division of Elections.

B. Election of Officers – Resolution 2015-01

The resolution will be discussed after Mr. Ceparano arrives.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the September 16, 2014

On MOTION by Mr. Denoncourt seconded Ms. Warenyk with all in favor the minutes of the September 16, 2014 meeting were approved.

FIFTH ORDER OF BUSINESS

Staff Report

A. Manager

i. Motion to Assign Fund Balance as of 9/30/14

On MOTION by Mr. Denoncourt seconded by Ms. Warenyk with all in favor the motion to assign fund balance as of 9/30/14 was approved.

ii. Consideration of Sign Relocation

- One resident complained about a sign near her home and requested its removal.
- The Board will remove when a sign is needed elsewhere.

iii. Consideration of Trash Removal at Pond Structures

- Residents are complaining of trash in ponds which were drained off of the streets.
- The District Manager suggested asking the pond maintenance contractor, American Ecosystems, to pick up the trash around the ponds.
- The District Engineer suggested having the pond maintenance contractor also pick up trash in the drainage easement area.

Let the record reflect, Mr. Ceparano joined the meeting.

- At this time, Mr. Ceparano took the Oath of Office and was sworn in.

On MOTION by Ms. Warenyk seconded by Mr. Denoncourt with all in favor Resolution 2015-01 designating officers of the District as follows: Michael Ceparano as Chairman, Sheldon Cohen as Vice Chairman, Andrew Mendenhall as Secretary, Robert Koncar as Treasurer, Stephen Bloom as Vice Treasurer, Amy Warenyk and Heath Denoncourt as Assistant Secretaries was adopted.

- The Chairman was designated to handle the trash removal issue.

B. Attorney

i. Consideration of Hillsborough County Offer

- Mr. Eric Watkins and Ms. Giovanna Jovanovic of the Real Estate Facilities Services Department for Hillsborough County introduced themselves.
- Mr. Watkins distributed a handout on the area identified as Parcel 118 at the corner of Bruce B Downs Boulevard which is the area the County is seeking to acquire. It is 6,482 square feet. The area was appraised by Mr. Ron Sparks, a State-Certified Appraiser. The total market value is \$237,500 which is reflected in their offer. The land was appraised as commercial.
- The District is entitled to an eminent domain attorney, who will be familiar with the process, entitled to whatever experts the District needs in support of their opinion and value, which means an appraiser as well as an engineer to coordinate with the County’s project manager, to implement a smooth transition.
- Ms. Jovanovic will stay in contact with the District Manager on developments.

Let the record reflect, Mr. Watkins and Ms. Jovanovic left the meeting.

- Mr. Robin noted he will obtain referrals for eminent domain counsel to consult with.

C. Engineer

i. Discussion of Signage by Schools

- Mr. Mendenhall received a phone call regarding signs at the school. Apparently, school hours have changed and the signs are now incorrect.
- Mr. Kistler will look into this further.

SIXTH ORDER OF BUSINESS

Supervisors' Requests

- Ms. Warenyk commented on the turn lane at Bruce B. Downs Boulevard and Imperial Oak Boulevard. Maybe delineators should be installed there.
- Mr. Denoncourt asked whether the eminent domain attorney can prepare a legal opinion for the next meeting.
- Mr. Robin noted he will first try to get proposals from eminent domain attorneys by the next meeting.

SEVENTH ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS

Approval of Financial Statements

On MOTION by Mr. Denoncourt seconded by Mr. Cohen with all in favor the financial statements for the period ending September 30, 2014 were accepted.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Warenyk seconded by Mr. Denoncourt with all in favor the meeting was adjourned.


Michael Ceparano
Chairman