

**MINUTES OF MEETING  
LIVE OAK NO. 1  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Live Oak No. 1 Community Development District was held on Tuesday, March 17, 2015 at 10:00 a.m. in the Live Oak Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Michael Ceparano	Chairman
Sheldon J. Cohen	Vice Chairman
Amy Warenyk	Assistant Secretary
Heath Denoncourt	Assistant Secretary

Also present:

Andrew P. Mendenhall	District Manager
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*The following is a summary of the minutes and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Mendenhall called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comments on Agenda Items**

None.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the January 20, 2015**

On MOTION by Mr. Denoncourt seconded Ms. Warenyk with all in favor the minutes of the January 20, 2015 were approved.
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**FOURTH ORDER OF BUSINESS**

**Staff Report**

- A. Manager**
  - i. Consideration of Resolution 2015-02 Records Retention Policy**

On MOTION by Ms. Warenyk seconded by Mr. Denoncourt with all in favor Resolution 2015-02 designating a records management liaison officer adopting a records retention schedule, was adopted.
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**B. Attorney**

- Mr. Robin was not present, however, Mr. Mendenhall reported the District received a good faith check from Hillsborough County in the amount of \$237,500, which was deposited in the District’s General Fund account.
- A letter from Mr. Bain and other documents are attached hereto and made part of the District records.

**C. Engineer**

- Mr. Kistler was not present, however, Mr. Mendenhall reviewed the Scope of Services for a Traffic Assessment King Engineering had prepared.

On MOTION by Ms. Warenyk seconded by Mr. Cohen with all in favor the Traffic Assessment Plans submitted by King Engineering and the costs associated therewith for the traffic studies was approved.

- Mr. Mendenhall noted LMP is preparing a proposal for cleaning the pond structures.
- He noted the HOA is obtaining proposals for landscaping.

*Let the record reflect, Mr. Ceparano joined the meeting.*

**FIFTH ORDER OF BUSINESS**

**Supervisors’ Requests**

- Mr. Cohen commented the pavers in the roads need to be fixed.

**SIXTH ORDER OF BUSINESS**

**Audience Comments**

There not being any, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Approval of Financial Statements**

On MOTION by Mr. Denoncourt seconded by Ms. Warenyk with all in favor the financial statements for the period ending February 28, 2015 were accepted.

**NINTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Warenyk seconded by Mr. Denoncourt  
with all in favor the meeting was adjourned.



Michael Ceparano  
Chairman