

**MINUTES OF MEETING  
LIVE OAK NO. 1  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Live Oak No. 1 Community Development District was held on Tuesday, July 21, 2015 at 10:00 a.m. in the Live Oak Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Michael Ceparano	Chairman
Sheldon J. Cohen	Vice Chairman
Amy Warenyk	Assistant Secretary
Heath Denoncourt	Assistant Secretary

Also present:

Andrew P. Mendenhall	District Manager
Larry Kistler	District Engineer
Mary Polanec	District Accountant
George Mayer	
Nilesh Patel	

*The following is a summary of the minutes and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Mendenhall called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comments on Agenda Items**

Mr. Mendenhall introduced a member of the public who is interested in being on the Board.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

To be discussed later in this meeting.

**FOURTH ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of the Minutes of the May 19, 2015 Meeting**
- B. Approval of the Financial Statements**

ON MOTION by Ms. Warenyk seconded by Mr. Denoncourt with all in favor with the consent agenda was approved.
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**FIFTH ORDER OF BUSINESS**

**Public Hearing to Consider Adoption of the Budget for Fiscal Year 2016**

On MOTION by Ms. Warenyk seconded Mr. Ceparano with all in favor the public hearing to adopt the budget was opened.

- o Mr. Mayer asked a question about County settlement of the eminent domain process.
- o The District settled on a price with the County. The funds can be used any way the District feels is necessary.

On MOTION by Ms. Warenyk seconded by Mr. Denoncourt with all in favor the public hearing was closed.

**A. Consideration of Resolution 2015-05 Adopting the Budget**

On MOTION by Ms. Warenyk seconded by Mr. Ceparano with all in favor of Resolution 2015-05 a resolution of Live Oak No. 1 CDD relating to the annual appropriations of the District and adopting the budget for Fiscal Year 2015/2016, and referencing the maintenance and benefit special assessments to be levied by the District for said Fiscal Year, was adopted.

**B. Consideration of Resolution 2015-06 Levy of Non Ad-Valorem Assessments**

On MOTION by Ms. Warenyk seconded by Mr. Denoncourt with all in favor Resolution 2015-06, a resolution levying and imposing a non-ad valorem maintenance special assessment for the Live Oak No. 1 CDD for Fiscal Year 2015/2016, was adopted.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Manager**

**i. Consideration of Landscape Maintenance Agreement with the County**

On MOTION by Ms. Warenyk seconded by Mr. Denoncourt with all in favor the Landscape Maintenance Agreement with the County was approved subject to execution by the Chairman.

**ii. Proposed Meeting Schedule for Fiscal Year 2016**

On MOTION by Mr. Denoncourt seconded by Mr. Ceparano with all in favor the meeting schedule for Fiscal Year 2016 was approved.

- Mr. Mendenhall discussed an issue that was not on the agenda, but was discussed at length with Live Oak No. 2 CDD, which is the drain labels.
- Mr. Kistler estimated 700 labels would be needed.
- After a brief discussion, the Board decided to table this issue.

**B. Attorney**  
None.

**C. Engineer**

- Mr. Kistler discussed manhole covers that need to be fixed and most major problems are repaired. He will assemble a list of projects that still need repair and send to the District Manager for review.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

- A. Appointment of Supervisor to Fill the Unexpired Term of Office (November 2016)**
- B. Oath of Office for Newly Elected Supervisor**

- Ms. Warenyk tendered her resignation from Seat 2.

ON MOTION by Mr. Ceparano seconded by Mr. Denoncourt with all in favor the resignation of Ms. Warenyk was accepted.

- Mr. George Mayer was interested in serving on the Board.

ON MOTION by Mr. Ceparano seconded by Mr. Denoncourt with all in favor George Mayer was appointed to Seat 2.

- Mr. Mendenhall administered the Oath of Office to Mr. Mayer.
- Mr. Denoncourt tendered his resignation from Seat 3.

ON MOTION by Mr. Ceparano seconded by Mr. Cohen with all in favor the resignation of Mr. Denoncourt was accepted.

- Mr. Mendenhall thanked Ms. Warenyk and Mr. Denoncourt for their service on the Board.
- Mr. Nilesh Patel showed interest on serving on the Board.

ON MOTION by Mr. Ceparano seconded by Mr. Cohen with all in favor Mr. Patel was appointed to Seat 3.

- Mr. Mendenhall administered the Oath of Office to Mr. Patel.

**SEVENTH ORDER OF BUSINESS**

**Supervisors' Requests**

- Mr. Ceparano noted the fountain which was just repaired, is broken again.

**EIGHTH ORDER OF BUSINESS**


**Audience Comments**

There not being any, the next item followed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Ceparano seconded by Mr. Cohen with all in favor the meeting was adjourned.



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Michael Ceparano  
Chairman