

**MINUTES OF MEETING
LIVE OAK NO. 1
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Live Oak No. 1 Community Development District was held on Tuesday September 18, 2018 at 10:00 a.m. in the Live Oak Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Michael Ceparano	Chairman
Sheldon Cohen	Vice Chairman
Nilesh Patel	Assistant Secretary
Jim Hurley	Assistant Secretary

Also present:

Andrew P. Mendenhall	District Manager
Vincent Galiano	District Engineer

The following is a summary of the minutes and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Mendenhall called the meeting to order and a quorum was established.

SECOND ORDER OF BUSINESS

Public Comments on Agenda

None.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the July 17, 2018 Meeting**
- B. Approval of the Financial Statements**
- C. Proposed Meeting Schedule for FY 2019**
- D. Acceptance of Fiscal Year 2017 Audit**

ON MOTION by Mr. Patel seconded by Mr. Cohen with all in favor the Consent Agenda was approved. 4-0

FOURTH ORDER OF BUSINESS

Staff Reports

C. Engineer

Mr. Galiano reported on the following:

- O&M inspections were completed for 1A, 1B, 1C and North Commercial Lots 2 and 3.
- A memorandum was sent out for repair bids. Once repairs are made, King Engineering will submit reports to SWFWMD.
- Mr. Mendenhall reported that LMP still had work to be completed. Various drainage structures and storm water management structures will be added to their maintenance contract.

A. Manager

Mr. Mendenhall reported on the following:

- The insurance renewal proposal included in the agenda package.

ON MOTION by Mr. Ceparano seconded by Mr. Patel with all in favor the Proposal for Insurance Renewal from PRIA was approved. 4-0

- Creative Sign Design submitted a proposal for the repair of the exit sign.

ON MOTION by Mr. Patel seconded by Mr. Ceparano with all in favor the Proposal from Creative Sign Design to repair the exit sign in the amount of \$300 was approved. 4-0

- Estimates from Bio-Mass for clearing of debris and overgrown vegetation, cleaning of sediment for different areas were discussed.

ON MOTION by Mr. Patel seconded by Mr. Hurley with all in favor the Proposals from Biomass relating to CSA 7 Maintenance in the amount of \$7,843.65; Sump 522 Whitewood Way Maintenance in the amount of \$4,396; and Sump 542 Whitewood Way Maintenance in the amount of \$4,465 were approved. 4-0

B. Attorney

In the absence of Mr. Robin, Mr. Mendenhall reported on ADA Website Compliance.

FIFTH ORDER OF BUSINESS

Supervisors' Requests

- Mr. Cohen commented on an advertisement he received regarding pressure cleaning.

- Mr. Patel commented on fountain lights.

SIXTH ORDER OF BUSINESS

Audience Comments

None.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Ceparano seconded by Mr. Cohen with all in favor the meeting was adjourned. 4-0



Michael Ceparano
Chairman

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Also present:

Andrew P. Mendenhall District Manager Vincent Galiano District Engineer

*The following is a summary of the **minutes** and actions taken.*

FIRST ORDER OF BUSINESS Call to Order and Roll Call Mr. Mendenhall called the meeting to order and a quorum was established.

SECOND ORDER OF BUSINESS Public Comments on Agenda None.

THIRD ORDER OF BUSINESS Consent Agenda A. Approval of the **Minutes of the July 17, 2018 Meeting**

B. Approval of the **Financial Statements**

C. Proposed **Meeting Schedule** for FY 2019 **D. Acceptance of Fiscal** Year 2017 Audit

ON MOTION by Mr. Patel seconded by Mr. Cohen with all in favor the Consent Agenda was approved. 4-0

FOURTH ORDER OF BUSINESS Staff Reports

September 18, 2018 Live Oak No. 1 CDD

C. Engineer

Mr. Galiano reported on the following:

- O&M inspections were completed for IA, 1B, 1C and North Commercial Lots 2 and 3.
- A memorandum was sent out for repair bids. Once repairs are made, King Engineering will submit reports to SWFWMD.
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September 18, 2018

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SIXTH ORDER OF BUSINESS None.

SEVENTH ORDER OF BUSINESS

Audience Comments

Adjournment

Live Oak No. I CDD

On MOTION by **Mr. Ceparano** seconded by **Mr. Cohen** with all in favor the meeting was adjourned.

4-0

Michael Ceparano Chairman

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